



Audit Committee

Wednesday, 15 June 2011 at 7.30 pm

Committee Room 4, Brent Town Hall, Forty Lane,
Wembley, HA9 9HD

Membership:

Members

Councillors:

Woods (Chair)

Al-Ebadi

Ashraf

Van Kalwala

first alternates

Councillors:

S Choudhary

Green

Harrison

Second alternates

Councillors:

Beckman

Cummins

Hector

For further information contact: Joe Kwateng, Democratic Services Officer
joe.kwateng@brent.gov.uk, (020) 8937 1354

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
1 Introduction of Independent Chair	
2 Declarations of personal and prejudicial interests	
Members are invited to declare, at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
3 Deputations	
4 Minutes of the previous meeting	1 - 8
5 Matters arising	
6 Audit Commission documents	9 - 34
This report includes a number of documents produced by the Audit Commission in their role as the Council's external auditors.	
Ward affected:	Contact Officer: Clive Heaphy, Director of Finance and Corporate Services
All Wards;	Tel: 020 8937 1424 clive.heaphy@brent.gov.uk
7 Treasury management activity	35 - 38
This report updates members on recent treasury activity.	
Ward affected:	Contact Officer: Martin Spriggs, Exchequer and Investment
All Wards;	Tel: 020 8937 1472 martin.spriggs@brent.gov.uk

8 Internal Audit Plan 2011/12 39 - 102

This report sets out the Internal Audit Plan for the 2011/12 financial year.

As for the previous four financial years, the Plan will continue to be delivered through a partnership of the Council's in-house team and Deloitte & Touche Public Sector Internal Audit Ltd.

Ward affected: **Contact Officer:** Simon Lane, Audit and Investigations

All Wards; Tel: 020 8937 1260 simon.lane@brent.gov.uk

9 Final Internal Audit Progress Report 2010/11 103 -
138

This report summarises the work of Internal Audit for 2010/11 and provides an update on progress since the previous report to this Committee on 22nd February 2011.

Ward affected: **Contact Officer:** Simon Lane, Audit and Investigations

All Wards; Tel: 020 8937 1260 simon.lane@brent.gov.uk

10 Annual Governance Statement 139 -
174

This report sets out the proposed Annual Governance Statement for inclusion in the council's accounts for 2010/11 as required by the Accounts and Audit Regulations 2003 (as amended).

Ward affected: **Contact Officer:** Clive Heaphy, Director of Finance and Corporate Services

All Wards; Tel: 020 8937 1424 clive.heaphy@brent.gov.uk

11 Annual Audit Report 2010/11 175 -
182

This report is the annual report from the Head of Internal Audit. The report includes an opinion on the overall adequacy and effectiveness of the Council's internal controls and presents a summary of the audit work undertaken during the year.

Ward affected: **Contact Officer:** Simon Lane, Audit and Investigations

All Wards; Tel: 020 8937 1260 simon.lane@brent.gov.uk

12 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

13 Date of next meeting

The next meeting of the Audit Committee is scheduled to be held on Thursday 22 September 2011 at 7:30pm.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.
 - Catering facilities can be found on the first floor near The Paul Daisley Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge